

### Time Sensitive Information

You receive installment payments from your Minnesota Deferred Compensation Plan (MNDCP) account. Currently, federal tax is withheld from your MNDCP payments based on your election of a flat dollar amount or percentage. A recent IRS change requires that federal taxes withheld from installment payments must now be based on your tax filing status and adjustments.

To comply with the new IRS regulation, we will automatically change your federal tax withholding to the IRS default withholding rate of **single with no adjustments** (regardless of your marital status). This change will occur **December 29, 2022**, and will be effective on payments you receive starting January 1, 2023.

### Your action is required if you do not want the IRS default withholding rate to apply.

You have the option to provide MSRS with a federal tax withholding rate other than the default.

- **To make an election by October 7**, complete the enclosed *Substitute Form W-4P MNDCP Tax Withholding Election*. Mail or fax the completed form to MSRS.
- **To make an election after October 7**, complete an IRS *Form W-4P Withholding Certificate*. This form is available to download at [www.irs.gov](http://www.irs.gov). Mail or fax the completed form to MSRS.

**No action is required** if you are satisfied with the IRS default federal tax withholding rate of single and no adjustments. You do not need to complete a *Form W-4P*.

MSRS is unable to provide advice regarding the amount to withhold or assist with completing the *Form W-4P*. Please consult a tax advisor to determine the appropriate tax withholding for your MNDCP installment payments.

To learn more, review the enclosed *Frequently Asked Questions* or contact MSRS.

#### Contact Us.



**Phone:** 1.800.657.5757 or 651.296.2761

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MSRS communications can be made available in alternative formats upon request.  
Contact MSRS to obtain an alternate format.

This material has been prepared for informational and educational purposes only and is not intended to provide investment, legal or tax advice.