

RFP83 Building Security Assessment - Questions & Answers

#	QUESTION	ANSWER
1	Should the proposed assessment cover the entire building, or only the first floor and parking ramp?	The primary scope is the first floor and parking structure/ramp. We would like the itemized price to include a breakdown of the building, parking ramp, and cost per floor of the building.
2	Is the intended building to be assessed located at 60 Empire Dr., Saint Paul, Minnesota 55103?	Yes
3	Is the site designated as a Historical Landmark which could affect security upgrade efforts?	No
4	What is the square footage of the building?	145,147
5	What is the square footage of the first floor?	35,315
6	What is the square footage of the parking ramp?	This information is not readily available; however, the parking ramp is a three-floor parking garage/structure and has 353 stalls
7	Has a full physical security assessment ever been conducted on the site associated with this RFP?	Yes, in 2017.
8	Has a full electronic security system assessment (Intrusion Detection, Access Control, CCTV, Duress, etc.) been conducted on the site associated with this RFP?	We are not sure if there has been a full electronic security system assessment done previously.
9	What type of Electronic Security System(s) (Intrusion Detection, Access Control, CCTV, Duress, etc.) are in place at the site?	We will not share the details of the building security systems, as this document is public information. Vendors had the opportunity to attend an on-site Pre-Proposal Meeting on 9/15/2025.
10	Has a full functional test ever been conducted on the electronic security system components that are in place?	We have not conducted a test of the electronic security system.
11	Are the existing electronic security system components in a standalone configuration, or, are they part of a Wide Area Computer Network or Local Area Computer Network?	See Answer 9.

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12	Are there current 'As-Built' associated with the existing design of the sites electronic security system?	We did not find any current 'As-Built' associated with the existing design of the sites electronic security system.
13	Are there any security remote monitoring capabilities associated at the site? If so, are the remote monitoring capabilities associated with a contracted commercial or proprietary monitoring station/security operations center?	See Answer 9.
14	If monitoring is proprietary (in-house) where is the monitoring station/security operations center located?	See Answer 9.
15	If the commercial monitoring station(s)/security operations center(s) are contracted (and off-site), should they be associated with this project?	If off-site, it would not be included in this project.
16	If duress/phone alert/blue-light alert technologies are incorporated within the parking structure, how are they monitored and where do they report to?	See Answer 9.
17	What is the size of the existing electronic security systems (Access Control, Intrusion Detection, CCTV and Duress) at the site?	See Answer 9.
18	Number of Card Readers? Where do alarms associated with card readers annunciate?	Estimated 50 card readers. See Answer 9.
19	Number of Intrusion Detection Alarm Points? Where do alarms associated with Intrusion Detection annunciate?	See Answer 9.
20	Number CCTV Cameras in place? Which sites have remote monitoring; from and to what areas?	See Answer 9.
21	Number of Duress/phone alert/blue-light alert stations? Where are the stations located; and where do they report to?	See Answer 9.
22	Is there a dedicated (contract or proprietary) Security Staff that oversees security operations for the site?	Yes. Building security is provided by the Minnesota Department of Public Safety, Capitol Security.
23	Is some form of contracted (non-proprietary: Police Officers/Sheriff Officers) or proprietary Security Officers used to support security efforts at the site?	See Answer 22.

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24	Will after hour access to the site be granted to the awarded contractor to conduct area evaluations?	Assessment work should be completed during building business hours, 8:00 am – 4:30 pm. Potential for limited work outside of business hours can be discussed.
25	Has the FMC considered elevated visitor access being granted to the awarded contractor's project team members to complete this project?	Contractors will be required to complete a background check with the Minnesota Department of Public Safety in order to obtain building badge access.
26	The word 'Parking Ramp' is used within the RFP. Is the word 'Parking Ramp' being used to describe the three-floor parking garage/structure located on the east side of the building? Or, is 'Parking Ramp' used to 'only' describe the side walk between the building and garage?	Yes, that is the parking ramp. It is a parking structure that is linked to the building with a covered structure similar to a skyway that is not elevated.
27	Page 3 of 11, Step 3-Submit Your Response states: 'The two separate attached documents to the email should be named as follows: - RFP 83 Proposal: Responder's Company Name - RFP 83 Cost Detail; Responder's Company Name - RFP 83 Additional Tasks or Activities Cost; Responder's Company Name Which 'two documents' should be submitted? Or, should 3 documents be submitted?	Two separate attached documents should be submitted with your response. - RFP 83 Proposal: Responder's Company Name - RFP 83 Cost Detail; Responder's Company Name The document "RFP 83 Additional Tasks or Activities Cost; Responder's Company Name" is an optional submittal. See Section 3, Item 3 "Additional Tasks or Suggested Activities" of the RFP.
28	Page 4 of 11, Deliverables states: 'A. Physical security risk assessment should include an evaluation of the first floor and parking ramp of the building to identify threats, and vulnerabilities.'; and Attachment C: Cost Detail, outlines floors 2, 3, 4 and 5. Does this assessment include the entire building MSRS building, the sites exterior perimeter areas and the parking garage/structure?	See Answer 1.
29	Page 6 of 11, Section 4 – Proposal Content. Is it ok for the Methodology to be provided prior to the Work Plan for Deliverables within the proposal?	Yes
30	Page of 6, Attachment C: Cost Detail, Task A and B, Task C, is outlined as N/A? Can we remove the N/A from the Task C section (of Task A and B) from our Cost Detail?	Yes, a responder may list this as a onetime cost task on their cost detail.

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31	If a responder estimates that the cost detail associated with this project to be under \$100,000, for the Solicitation Attachments, Page 6 of 6, Workforce and Equal Pay Declaration, is the workforce and equal pay declaration page still required with the proposal?	No.
32	Can the insurance requirements be amended?	Responders may submit requests for exceptions to the State's Terms and Conditions on Attachment B.
33	Our company is interested in providing a proposal response to RFP83 Building Security Assessment; however, we were unable to attend the pre-proposal meeting. Was this meeting mandatory? Would not attending affect our ability to provide a proposal?	The prep-proposal meeting was not mandatory and it should not affect your ability to provide a proposal.